Registration No.: 199301012471 (267209-K) (Incorporated in Malaysia)

Minutes of the Twenty-Ninth (**29**<sup>th</sup>) Annual General Meeting ("**AGM**") of LEADER STEEL HOLDINGS BERHAD ("**LSH**" or "**the Company**") held at 2<sup>nd</sup> Floor, Wisma Leader Steel, Plot 85, Lorong Perusahaan Utama, Kawasan Perusahaan Bukit Tengah, 14000 Bukit Tengah, Seberang Perai Tengah, Pulau Pinang, Malaysia on **Monday, 30 May 2022** at 12.15 pm.

Directors	<ol> <li>Tan Sri Dato' Mohd Desa bin Pachi, Chairman &amp; Independent Non- Executive Director ("INED")</li> <li>Datin Tan Pak Say, Managing Director</li> <li>Mr. Lim Leng Han, Senior INED</li> <li>Datuk Abdullah bin Haji Kuntom, INED</li> <li>Encik Abdull Sukor Bin Ismail, INED</li> </ol>
	<ul> <li>Via Microsoft Teams online platform</li> <li>6. Dato' Goh Cheng Huat, Deputy Chairman/Executive Director</li> <li>7. Ms. Goh Wan Jing, Executive Director</li> <li>8. Encik Mohd. Arif bin Mastol, INED</li> </ul>
In Attendance	Ms. Ong Tze-En, Company Secretary
Auditor	Mr. Goh Chee Beng, Engagement Partner, BDO PLT
Polling Agent	Securities Services Holdings Sdn. Bhd.
Scrutineer	Ms. Tan Yun Nee, Commercial Quest Sdn. Bhd.
Present	As per attendance list
By invitation	As per attendance list

The shareholders, corporate representative, proxies and invitees who attended the 29<sup>th</sup> AGM are set out in the Attendance List attached which formed an integral part of these Minutes.

# INTRODUCTION

- A Tan Sri Dato' Mohd Desa Bin Pachi, Chairman of the Board of Directors ("**Board**") of LSH ("**Tan Sri Dato' Chairman**") extended a very warm welcome to all shareholders, proxy holders, corporate representatives and invitees (collectively "**the participants**") to attend the 29<sup>th</sup> AGM of the Company.
- B Tan Sri Dato' Chairman then introduced members of the Board, the Company Secretary and the Audit Engagement Partner from BDO PLT.
- C Tan Sri Dato' Chairman added that both Executive Directors, Dato' Goh Cheng Huat, and Ms. Goh Wan Jing as well as Encik Mohd. Arif bin Mastol, the INED, joined the 29<sup>th</sup> AGM remotely from various locations.

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# ADMINISTRATIVE ANNOUNCEMENT

- D He also reminded all Attendees to switch off or put all sound emitting devices to silent mode so as not to distract the proceedings of the meeting.
- E Tan Sri Dato' Chairman thanked all the attendees for their patience and cooperation in observing the protocols put in place by the Management to ensure the smooth running of the AGM in a socially distant, safe and comfortable environment.
- F Tan Sri Dato' Chairman also informed that voice or video recording of the meeting proceeding was strictly prohibited.

#### NOTICE OF MEETING

- G Tan Sri Dato' Chairman pointed out that notification was issued to shareholders on 29 April 2022 informing of the publication of the following documents on corporate website at www.leadersteel.my:
  - (a) Notice convening the 29<sup>th</sup> AGM
  - (b) Form of Proxy
  - (c) Annual Report 2021; and
  - (d) Circular to Shareholders on Proposed Shareholders' Mandate on Recurrent Related Parties Transactions and Statement to Shareholders in relation to Proposed Renewal of Authority to Buy-Back its own Shares By the Company ("Circular")

Tan Sri Dato' Chairman then declared that the Notice for the 29<sup>th</sup> AGM was published in the newspapers and circulated to shareholders, auditors and Directors on 29 April 2022 for the prescribed period and would now be taken as read.

# CALL TO ORDER AND QUORUM OF THE MEETING

H Tan Sri Dato' Chairman called the meeting to order upon receipt of confirmation from the Joint Company Secretary, Ms. Ong Tze-En that a quorum was present.

# **VOTING BY POLL & PROCEDURES**

- I Tan Sri Dato' Chairman informed that there were ten (10) Ordinary Resolutions to be tabled for approval by the shareholders. All these resolutions as set forth in the Notice of the 29th AGM would be put to vote by poll in accordance with paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("**Bursa Securities**") ("**MMLR**").
- J He then exercised his right, as the Chairman of the meeting, to demand for a poll in accordance with Clause 89 of the Company's Constitution for all ten (10) ordinary resolutions as stated in the Notice of the 29<sup>th</sup> AGM.

- K He then continued with the business of the meeting by briefing the members, corporate representatives and proxies present of their right to participate, speak and vote on the resolutions set out in the Notice of 29<sup>th</sup> AGM.
- L Tan Sri Dato' Chairman further informed that Messrs. Securities Services (Holdings) Sdn. Bhd. is the appointed Polling Agent to conduct the Poll while Messrs. Commercial Quest Sdn. Bhd. has been appointed as Scrutineer to verify the poll results. He then invited representative of the Polling Agent to brief the meeting on the polling procedures.
- M Tan Sri Dato' Chairman informed the meeting that the polling process would be conducted upon the conclusion of the deliberations of all agenda items.

# 1. TO RECEIVE THE AUDITED FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021 AND THE REPORTS OF THE DIRECTORS AND AUDITORS THEREON.

- 1.1 Tan Sri Dato' Chairman informed that the first item on the meeting agenda was to receive the Audited Financial Statements of the Company and the Group for the financial year ended 31 December 2021 ("**AFS FYE2021**") together with the Reports of the Directors and Auditors thereon.
- 1.2 Tan Sri Dato' Chairman informed the meeting that the AFS FY2021 is incorporated into the Annual Report 2021 which was published on the corporate website at www.leadersteel.my on 29 April 2022 together with the Notice of the 29<sup>th</sup> AGM dated on even date. He explained that the AFS FY2021 is meant for discussion only and it does not require a formal approval of shareholders and hence, would not be put for voting.
- 1.3 Tan Sri Dato' Chairman invited accounting-related questions from the floor and there were no questions raised.
- 1.4 As no question was raised, Tan Sri Dato' Chairman declared that the AFS FYE2021 was duly tabled and received by the shareholders, proxies and corporate representatives and proceeded to the next meeting agenda.

 TO RE-ELECT THE FOLLOWING DIRECTORS RETIRING PURSUANT TO CLAUSE 107 OF THE COMPANY'S CONSTITUTION AND WHO, BEING ELIGIBLE, OFFER THEMSELVES FOR RE-ELECTION:

 (a) TAN SRI DATO' MOHD DESA BIN PACHI;
 (b) MR. LIM LENG HAN
 (c) Crdinary Resolution 2]

2.1 Tan Sri Dato' Chairman informed that Ordinary Resolutions 1 and 2 concerned the reelection of himself and Mr. Lim Leng Han as Directors of the Company. Both of them retired by rotation pursuant to Clause 107 of the Company's Constitution and being eligible, had offered themselves for re-election.

2.2 On Tan Sri Dato' Chairman's proposal, the Ordinary Resolutions 1 and 2 were put to vote, separately, by poll.

# 3. TO RE-ELECT THE DIRECTOR, ENCIK ABDULL SUKOR BIN ISMAIL WHO RETIRE PURSUANT TO CLAUSE 114 OF THE COMPANY'S CONSTITUTION AND WHO, BEING ELIGIBLE, OFFER HIMSELF FOR RE-ELECTION [Ordinary Resolution 3]

- 3.1 Tan Sri Dato' Chairman informed that Ordinary Resolution 3 dealt with the re-election of Encik Abdull Sukor Bin Ismail who is retiring as a Director of the Company pursuant to Clause 114 of the Company's Constitution and being eligible, has offered himself for re-election.
- 3.2 On the proposal of Tan Sri Dato' Chairman, the Ordinary Resolution 3 was put to vote by poll.

# 4. TO APPROVE THE PAYMENT OF DIRECTORS' FEES AND BENEFITS PAYABLE UP TO RM450,000 FOR THE PERIOD COMMENCING THIS AGM THROUGH TO THE NEXT AGM OF THE COMPANY IN 2023 [Ordinary Resolution 4]

- 4.1 Tan Sri Dato' Chairman then continued with Ordinary Resolution 4 which dealt with the proposed payment of Directors' Fees and benefits payable of up to RM450,000 for the period commencing this AGM through to the next AGM in year 2023. Tan Sri Dato' Chairman informed the meeting that details of Ordinary Resolution 4 was stated in the Explanatory Notes accompanying the Notice of the 29<sup>th</sup> AGM.
- 4.2 On Tan Sri Dato' Chairman's proposal, the motion was put to vote by poll.

### 5. TO RE-APPOINT MESSRS. BDO PLT AS AUDITORS OF THE COMPANY AND TO AUTHORISE THE DIRECTORS TO FIX THEIR REMUNERATION [Ordinary Resolution 5]

- 5.1 Tan Sri Dato' Chairman informed that Ordinary Resolution 5 concerned the reappointment of auditors and to authorise the Directors to fix their remuneration. He added that the Company's auditors, BDO PLT, had expressed their willingness to continue in office.
- 5.2 On Tan Sri Dato' Chairman's proposal, the motion on the Ordinary Resolution 5 was put to vote by poll.

#### SPECIAL BUSINESS

# 6. AUTHORITY UNDER SECTIONS 75 AND 76 OF THE COMPANIES ACT 2016 FOR THE DIRECTORS TO ALLOT AND ISSUE SHARES [Ordinary Resolution 6]

- 6.1 Tan Sri Dato' Chairman concluded the ordinary business of the Annual General Meeting and then proceeded with the Special Business on the meeting agenda.
- 6.2 Tan Sri Dato' Chairman informed that Ordinary Resolution 6 was to seek approval from the shareholders to empower the Directors to issue shares up to an aggregate number of shares not exceeding twenty per centum (20%) of the total number of issued shares of the Company (excluding treasury shares) for the time being ("**20% General Mandate**").
- 6.3 Tan Sri Dato' Chairman explained that the authority, unless revoked or varied at a general meeting, would expire at the conclusion of the next AGM in year 2023.
- 6.4 Tan Sri Dato' Chairman commented that the Company could utilise this 20% General Mandate to issue new securities until 31 December 2022 as empowered through Bursa Securities' letter dated 16 April 2020 with further extension in granting additional temporary relief measures to listed issuers. He added that the limit shall revert to ten per centum (10%) of the total number of issued shares of the Company (excluding treasury shares) for the time being as stipulated under para 6.03 of the MMLR would be reinstated thereafter.
- 6.5 Tan Sri Dato' Chairman informed that the Board having considered the current economic climate arising from the global COVID-19 pandemic and future financial needs of the Group is of the opinion that this 20% General Mandate is in the best interest of the Company and its shareholders.
- 6.6 Tan Sri Dato' Chairman stressed that passing of the Ordinary Resolution 6 would provide flexibility to the Board for any possible fund-raising activities, including but not limited to further placements of shares for purpose of funding future investment projects, working capital and/or acquisitions as well as to avoid any delay and cost in convening general meetings to specifically approve such an issuance of shares.
- 6.7 Upon proposal by Tan Sri Dato' Chairman, the above motion was put to vote by way of poll.

# 7. PROPOSED RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE ("PROPOSED SHAREHOLDERS' MANDATE") [Ordinary Resolution 7]

7.1 Tan Sri Dato' Chairman informed that Ordinary Resolution 7 dealt with the Proposed Shareholders' Mandate, details of which were as set out in Part A of the Circular to Shareholders dated 29 April 2022 ("**Circular**").

- 7.2 Tan Sri Dato' Chairman briefed that passing of the Ordinary Resolution 7 would allow the Company and its subsidiaries to enter into RRPT as set out in Section 2.4 under Part A of the Circular.
- 7.3 Tan Sri Dato' Chairman added that the interested Directors, major shareholders, and persons connected to them as listed in Section 2.12 under Part A of the Circular to Shareholders (collectively "Interested Persons") were deemed interested in the Proposed Shareholders' Mandate and accordingly had abstained from voting in respect of their direct and/or indirect interest on Ordinary Resolution 7.
- 7.4 Tan Sri Dato' Chairman further informed that the Interested Persons had ensured that persons connected with them would abstain from voting on Ordinary Resolution 7.
- 7.5 Upon proposal by Tan Sri Dato' Chairman, the motion for Ordinary Resolution 7 was put to vote by way of poll.

# 8. PROPOSED RENEWAL OF AUTHORITY TO BUY-BACK ITS OWN SHARES BY THE COMPANY ("PROPOSED SHARE BUY-BACK") [Ordinary Resolution 8]

- 8.1 Tan Sri Dato' Chairman informed that Ordinary Resolution 8 concerned the Proposed Renewal of the Authority to Buy-Back its own shares by the Company.
- 8.2 Tan Sri Dato' Chairman added that passing of the Ordinary Resolution 8 would allow the Directors to exercise the power of the Company to purchase its own shares of up to 10% of the total number of issued shares of the Company with effect from the date of passing of the resolution until the conclusion of the next AGM or, if earlier revoked by the shareholders in a general meeting.
- 8.3 On Tan Sri Dato' Chairman's proposal, the above motion for Ordinary Resolution 8 was put to vote by poll.

# 9. RETENTION OF MR. LIM LENG HAN AS INDEPENDENT NON-EXECUTIVE DIRECTOR [Ordinary Resolution 9]

- 9.1 Tan Sri Dato' Chairman moved on to Ordinary Resolution 9 which was in relation to the retention of Mr. Lim Leng Han as Independent Non-Executive Director of the Company.
- 9.2 Tan Sri Dato' Chairman explained that Mr. Lim Leng Han has served the Company as an Independent Non-Executive Director for more than twelve (12) years since his appointment on 25 July 1994.

- 9.3 Tan Sri Dato' Chairman added that the details of the Board's justifications and recommendations for retaining Mr. Lim Leng Han are set out under the Corporate Governance Overview Statement on page 26 of the Annual Report 2021 and the Notice of today's 29<sup>th</sup> AGM in the Annual Report 2021.
- 9.4 On Tan Sri Dato' Chairman's proposal, the Ordinary Resolution 9 was put to vote by poll.

# 10. RETENTION OF ENCIK MOHD. ARIF BIN MASTOL AS INDEPENDENT NON-EXECUTIVE DIRECTOR [Ordinary Resolution 10]

- 10.1 Tan Sri Dato' Chairman moved on to Ordinary Resolution 10 in relation to the retention of Encik Mohd. Arif Bin Mastol as Independent Non-Executive Director of the Company.
- 10.2 Tan Sri Dato' Chairman explained that Encik Mohd. Arif Bin Mastol has served the Company as an Independent Non-Executive Director for more than twelve (12) years since his appointment on 28 June 2002.
- 10.3 Tan Sri Dato' Chairman added that the details of the Board's justifications and recommendations for retaining Encik Mohd. Arif Bin Mastol are set out under the Corporate Governance Overview Statement on page 26 of the Annual Report 2021 and the Notice of today's 29th AGM in the Annual Report 2021.
- 10.4 On Tan Sri Dato' Chairman's proposal, the above motion for Ordinary Resolution 10 was put to vote by poll.

# 11. ANY OTHER BUSINESS

11.1 Chairman noted from the Company Secretary that no notice of any other business for transaction at the meeting had been received by the Company for this AGM.

# 12. POLLING PROCESS

- 12.1 On Chairman's invitation, the representative of the Polling Agent briefed the meeting on the procedures for the conduct of poll at the Meeting.
- 12.2 The shareholders were requested to indicate their votes by marking an "X" in the appropriate box for Ordinary Resolutions 1 to 10 and sign on the voting slip for the 29<sup>th</sup> AGM. All the Polling Slips were dropped into the ballot box circulated by a representative of the Polling Administrator.
- 12.3 The casting of votes by the shareholders, proxy holders and corporate representatives were duly observed by the Scrutineer.

12.4 With the consent of the Meeting, Tan Sri Dato' Chairman declared the Meeting adjourned at 12:40 pm after shareholders, proxy holders and corporate representatives had duly casted their votes, for the polling process to be undertaken.

# 13. ANNOUNCEMENT OF POLLING RESULTS

- 13.1 At 12:55 pm, Tan Sri Dato' Chairman called the Meeting to order for the declaration of the poll results in respect of the 10 Ordinary Resolutions. He thanked all participants for their patience to wait for the results of the poll.
- 13.2 The poll results (attached herein as Appendix A) were verified and scrutinised by Commercial Quest Sdn. Bhd.
- 13.3 Tan Sri Dato' Chairman proceeded to announce the results of the poll as follows and the results of the poll was also projected for ease of view by all.

	For		Against		Total voted	
Ordinary Resolution	No. of shares	%	No. of shares	%	No. of shares	%
1	72,389,268	100	0	0	72,389,268	100
2	72,389,268	100	0	0	72,389,268	100
3	72,389,268	100	0	0	72,389,268	100
4	72,389,268	100	0	0	72,389,268	100
5	72,389,268	100	0	0	72,389,268	100
6	72,389,268	100	0	0	72,389,268	100
7	2,087,400	100	0	0	2,087,400	100
8	72,389,268	100	0	0	72,389,268	100
9	72,389,268	100	0	0	72,389,268	100
10	72,389,268	100	0	0	72,389,268	100

13.4 Based on the poll results, Tan Sri Dato' Chairman then declared that all the ten (10) Ordinary Resolutions as tabled at this 29<sup>th</sup> AGM were approved and carried by unanimous or majority votes, as the case applies.

# 13.5 It was **RESOLVED**:

# Ordinary Resolution 1

"THAT Tan Sri Dato' Mohd Desa Bin Pachi, who retired pursuant to Clause 107 of the Company's Constitution, be re-elected as Director of the Company."

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# **Ordinary Resolution 2**

"THAT Mr. Lim Leng Han, who retired pursuant to Clause 107 of the Company's Constitution, be re-elected as Director of the Company."

#### **Ordinary Resolution 3**

"THAT Encik Abdull Sukor Bin Ismail, who retired pursuant to Clause 114 of the Company's Constitution, be re-elected as Director of the Company."

#### **Ordinary Resolution 4**

"THAT the payment of Directors' fees and benefits up to RM450,000 for the period commencing this AGM through to the next AGM of the Company in 2023 be and are hereby approved."

# **Ordinary Resolution 5**

"THAT BDO PLT be and are hereby re-appointed as Auditors of the Company, to hold office until the conclusion of the next AGM of the Company at a remuneration to be determined by the Board of Directors."

#### **Ordinary Resolution 6**

"THAT, pursuant to Sections 75 and 76 of the Companies Act 2016 ("**the Act**") and subject always to the provisions of the Constitution of the Company and the approvals from the relevant regulatory authorities, the Board of Directors of the Company be and is hereby authorised to issue and allot from time to time such number of ordinary shares of the Company upon such terms and conditions and for such purposes as the Directors may, in their absolute discretion, deem fit, PROVIDED ALWAYS THAT the aggregate number of ordinary shares to be issued pursuant to this resolution does not exceed twenty per centum (20%) of the total number of issued shares (excluding treasury shares) of the Company for the time being.

AND THAT the Directors are also empowered to obtain the approval for the listing of and quotation for the additional shares so issued on the Bursa Malaysia Securities Berhad ("**Bursa Securities**") AND THAT such authority shall continue to be in force until the conclusion of the next Annual General Meeting ("**AGM**") of the Company or the expiration of the period within which the next AGM is required by law to be held or revoked/varied by resolution passed by the shareholders in general meeting whichever is the earlier AND FURTHER THAT such authority shall commence immediately upon the passing of this Resolution and continue to be in force until 31 December 2022 or such timing, as empowered by Bursa Securities and thereafter ten percent (10%) of the total number of issued shares (excluding treasury shares, if any) of the Company for the time being to be utilised before the conclusion of the next AGM of the Company after such approval was given or at the expiry of the period within which the next AGM is required to be held after the approval was given, whichever is the earlier ("**20% General Mandate**")."

# Ordinary Resolution 7

"THAT, subject to the provisions of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, approval be and is hereby given to the Company and its subsidiaries ("**Group**") to enter into any of the transactions falling within the types of recurrent related party transactions of a revenue or trading nature with specified classes of related parties ("**Recurrent Related Party Transactions**") which are necessary for the day to day operations and are in the ordinary course of business and are carried out at arms' length basis on normal commercial terms of the Group on terms not more favourable to the related parties than those generally available to the public and are not, in the Company's opinion, detrimental to minority shareholders of the Company and that such approval shall continue to be in force until:

- (a) the conclusion of the next annual general meeting ("**AGM**") of the Company at which time it will lapse, unless by a resolution passed at the next AGM, the authority is renewed;
- (b) the expiration of the period within which the next AGM after the date it is required to be held pursuant to Section 340(2) of the Companies Act 2016 ("Act") (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (c) revoked or varied by resolution passed by the shareholders of the Company in a general meeting, whichever is earlier.

AND THAT, the Directors of the Company be and are hereby authorised to do all acts, deeds, things and execute all necessary documents as they may consider necessary or expedient in the best interest of the Company with full powers to assent to any conditions, variations, modifications and/or amendments in any manner as may be required or permitted under relevant authorities to give full effect to the Proposed Shareholders' Mandate."

# **Ordinary Resolution 8**

"THAT, subject to the Companies Act 2016 ("**the Act**") (as may be amended, modified or re-enacted from time to time), the Company's Constitution, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("**Bursa Securities**") and approvals of all relevant governmental and/or regulatory authorities, where applicable, the Company be and is hereby authorized to purchase and/or hold such amount of ordinary shares in the Company (Proposed Share Buy-Back) as may be determined by the Directors of the Company from time to time and upon such terms and conditions as the Directors may deem fit and expedient in the interest of the Company provided that the aggregate number of ordinary shares purchased and/or held pursuant to this resolution shall not exceed ten per centum (10%) of the total number of issued shares of the Company at any given point in time and an amount of funds not exceeding the total retained profits of the Company based on the audited financial statements for the financial year ended 31 December 2021 be utilized by the Company for the Proposed Share Buy-Back.

AND THAT, at the discretion of the Directors of the Company, the ordinary shares of the Company to be purchased may be cancelled; and/or retained as treasury shares and subsequently distributed as dividends or resold on Bursa Securities or transfer for the purpose of or under an employee share option scheme ("**ESOS**") or as part of purchase consideration; or be cancelled.

AND THAT, the Directors of the Company be and are hereby empowered to take all such steps as necessary to implement, finalise and give full effect to the Proposed Share Buy-Back with full powers to assent to any conditions, modifications, variations and/or amendments (if any) as may be required or imposed by the relevant authorities from time to time and to do all such acts and things as the Board may deem fit and expedient in the best interest of the company.

- (a) the conclusion of the next Annual General Meeting ("**AGM**") of the Company in 2023 at which time it will lapse, unless by a resolution passed at the meeting, the authority is renewed, either unconditionally or subject to conditions; or
- (b) the expiration of the period within which the next AGM is required to be held pursuant to Section 340(2) of the Act (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (c) revoked or varied by resolution passed by the shareholders in general meeting,

whichever is earlier; but not so as to prejudice the completion of purchase(s) by the Company before the aforesaid date and in any event, in accordance with the provisions in the guidelines issued by Bursa Securities and/or by any other relevant authorities."

# Ordinary Resolution 9

"THAT contingent upon the passing of Ordinary Resolution 2, Mr. Lim Leng Han be retained as Independent Director of the Company, in accordance with the Malaysian Code on Corporate Governance until the conclusion of the next AGM."

# Ordinary Resolution 10

"THAT Encik Mohd. Arif Bin Mastol be retained as Independent Director of the Company, in accordance with the Malaysian Code on Corporate Governance until the conclusion of the next AGM."

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# 14. CONCLUSION

14.1 Tan Sri Dato' Chairman declared that the AGM closed and thanked everyone present for their participation. There being no further business, the Meeting concluded at 1:00 pm with a vote of thanks to Tan Sri Dato' Chairman.

# Confirmed as a correct record

Chairman