



榮達鋼鐵有限公司

LEADER STEEL SDN. BHD.

A member of Leader Steel Group

Co. No.: 198701008292 (167009-X)

Drug and Alcohol Policy

Leader steel Sdn Bhd is committed in complying the **Occupational Safety and Health (Amendment) Act 2022**. We understand the effect of drug and alcohol abuse have "HAZARD", potentially can be the main courses of incident and accident or harmful to health. The accident potentially happens with injury and high severity cases which may give a lost to the victim and company whether directly or indirectly.

Therefore, our company management are **strictly prohibited drugs or alcohol abuse in our factory boundaries** except, for legitimate medical reasons advised by a doctor. It is your responsibility to notify Human Resource Department if prescribed medication.

This policy applies to everyone including all employee in Leader Steel Holdings Bhd boundaries. I urge all of us working together to archive safety and health of working environmental. We will continuously combating unsafe act toward irresponsible people abusing either drug or alcohol during working hour within the parameters of Leader Steel Holdings Bhd. The safety and healthy environmental of working place is our responsible.

Datin Tan Pak Say
Managing Director
Leader Steel Sdn. Bhd

Date : 12 January 2023
Rev 1



Dasar Dadah dan Alkohol

Leader Steel Sdn Bhd Komited mematuhi **Akta Keselamatan Dan Kesihatan Pekerjaan (Pindaan) 2022**. Kami memahami penyalahan guna dadah dan alkohol mempunyai "HAZARD" yang menjadi punca kemalangan sewaktu sedang bekerja serta memudaratkan kesihatan. Kemalangan yang berlaku turut meninggikan potensi keterukan serta kecederaan yang serius seterusnya, merugikan mangsa dan operasi syarikat secara langsung atau tidak langsung.

Oleh yang demikian bagi mengelakkan sebarang kemalangan yang berpunca daripada salah laku pengambilan dadah atau alkohol, **pihak pentabiran syarikat melarang keras penyalahan guna dadah atau alkohol dipersekitaran kilang** semasa bekerja kecuali, atas alasan perubatan dan nasihat doktor. Pengambilan ubat ubatan haruslah dimaklumkan kepada bahagian Sumber Manusia syarikat.

Dasar ini merangkumi semua individu dan pekerja – pekerja syarikat yang berada di kawasan Leader Steel Holdings Bhd. Kami akan membenteras tingkah laku merbahaya oleh individu yang tidak bertanggungjawab secara sengaja menyalah guna dadah dan alkohol. Persekitaran yang selamat dan sihat adalah tanggungjawab kita bersama.

Datin Tan Pak Say
Pengarah Urusan
Leader Steel Sdn. Bhd

Tarikh : 12 January 2023
Rev 1